

Shipping Memo

UPS

Blue	<input type="checkbox"/>	Ground	<input type="checkbox"/>
Orange	<input type="checkbox"/>	Ground track	<input type="checkbox"/>
Red	<input type="checkbox"/>	Other	<input type="checkbox"/>

Date shipped: _____

TO:

Contact: _____

Phone: _____

FROM:

Name: _____

Department #: _____

Phone extension: _____

Reason: _____

Personal - Bill me ☐

Signature: _____